

**Mt Buller and Mt Stirling Resort Management  
Public Liability Insurance Checklist –  
Certificate of Currency (CoC)**



	<b>Item</b>	<b>Description</b>	<b>Y / N</b>
<b>1</b>	Who is / are the insured?	The applicant for the Commercial Operator Licence needs to be clearly identified and named as the insured on the CoC	
<b>2</b>	Name of underwriter / insurer	The actual <u>insurer</u> needs to be named (this is not the broker)  IMPORTANT NOTE: The insurer should be authorised by the Australian Prudential Regulation Authority to provide insurance business in Australia. Please visit – <a href="http://www.apra.gov.au/General/New-or-Renewal.cfm">http://www.apra.gov.au/General/New-or-Renewal.cfm</a>	
<b>3</b>	What is the period of cover / expiry date?	The commencement date and the expiry date of the policy should be clearly identifiable	
<b>4</b>	What are the activities insured?	CoC must note all licensed activities. This ensures the insurer is aware of the activities its client is expecting to be covered e.g <i>Downhill</i> Mountain biking	
<b>5</b>	Do the limits of cover meet the requirement?	\$10 million is the minimum required amount of coverage	
<b>6</b>	Are required endorsements / interests noted?	Text to appear on CoC:  "Mt Buller and Mt Stirling Resort Management and Other Relevant Parties"  (‘Other Relevant Parties’ means the Minister, Resort Management and any successor manager of the Resorts, the Crown in right of the State of Victoria, the Secretary, and any other authorised delegate from Resort Management) your insurer may prefer to list these in full.	
<b>7</b>	Are all entries on the Certificate typed?	Other than the signature of the person authorizing the issue of the CoC, no other hand written information is acceptable	
<b>8</b>	Is the information supplied in the correct format e.g CoC?	Tax Invoices and Adjustment Notes are not acceptable as a Certificate of Currency. Neither confirms that the insurance cover has been placed nor do they confirm all the required information needed.	

**Please note:** Mt Buller Mt Stirling Resort Management cannot process a licence application unless your Certificate of Currency complies with the above criteria.

If you have any questions please contact Ali Kirkwood, Environmental Services Officer on [ali.kirkwood@mtbuller.com.au](mailto:ali.kirkwood@mtbuller.com.au)